

## STAMBOURNE PARISH COUNCIL

Minutes of the meeting held on Thursday 21 November 2019 at 7.30pm in the village hall, Stambourne

### PRESENT:

Mr Martyn Fall (Chair)

Mrs Val Kerrison

Mrs Karen Grant

Mr Andrew Drysdale

Cllr David Finch (Essex County Council)

Mr Michael Crago

Mr Neil Pyman

Mrs Vanessa Young

### CLERK:

Mrs Deborah Hilliard

Cllr Finch was welcomed to the meeting. He was invited to submit his report before the main meeting began. Cllr Finch went through his report and invited questions both pertaining to the report or any other issues.

Cllr Finch was asked if he was aware of any plans for Wethersfield Airbase as a number of rumours were circulating. Cllr Finch was unaware of any changes planned for the base but agreed to make some enquiries and report back if there was anything changing.

Cllr Finch was asked about the proposed garden village developments. He advised the government has given the NEGC £3m so far and ECC has contributed £700,000 to this. The development depends on whether the government decide whether it wants to continue the project. However, there remains a housing need which has to be dealt with. The government has been supportive up until now.

There were no further questions and Cllr Finch was thanked for attending. He left the meeting.

### 19/81 Apologies for Absence

Apologies were received and accepted from District Councillor Richard van Dulken.

### 19/82 Declaration of Interests, personal or prejudicial

None.

### 19/83 Minutes of the meeting held on 19 September 2019

The minutes of the meeting held on 19 September 2019 were agreed as a correct record and signed.

### 19/84 Matters Arising

None.

### 19/85 Pavilion

The following points were noted:-

- The water system has been drained for the winter. Martyn will open this up again for the toilets to be used for the carol service.
- Karen will send the information for the fridge and freezer to Debbie so the micro-grant application can be made.



- Councillors' Community Grant application – The form was signed by the Chair and will be submitted to Cllr Van Dulken.
- PAT testing is needed for equipment in the pavilion – Vanessa will forward contact details of an electrician to Debbie.

#### **19/86 Playing Field**

Grass cutting will now be carried out by Michael Turner. Neil has been in touch with Mrs Hoadley to discuss a suitable gift for Mr Hoadley. It was agreed that they will be sent a cheque for £50.00 for them to use for a meal. The Parish Council thanked Mr Hoadley for his work and contribution to the playing field over the years.

#### **19/87 Highways**

The pot hole in Chapel End Way, previously reported, has not yet been repaired. Cllr Finch agreed to follow up on this.

#### **19/88 Footpaths**

Debbie has been provided with photographs of the footpath issues. She will circulate to parish councillors to identify which footpaths are affected and then report in.

#### **19/89 Planning**

*Application No 19/01953/FUL – Land adjoining the Laurels* – The application was considered and it was agreed there was no comment.

#### **19/90 Bonfire Night**

It was noted bonfire night was not a success in main due to the poor weather leading to a low turnout. There were many cars parked along Church Road and Wesley End where the occupants did not walk in and/or pay. Debbie will finalise the accounts and circulate but there is an estimated loss of approximately £1,000. The Parish Council thanked all the volunteers for their help.

Despite this, the balance of the bonfire fund remains healthy and it was agreed to make the following donations:-

- £100 Stambourne Silver Link Christmas Lunch
- £150 Stambourne Children's Party – Debbie had received an email from a parishioner volunteering to reinstate and organise the children's party. The email was circulated to parish councillors prior to the meeting. It was agreed to make a donation of £150 from the Bonfire Fund towards this event.

#### **19/91 Correspondence**

Correspondence from RCCE (Oyster magazine) and BDC was noted. A letter was received from Eon to fit a smartmeter to the pavilion. Debbie will arrange this.

It was noted that the telephone box in Church Road was now in the process of being repainted by the volunteer.

#### **19/92 Budget and Precept for the year 2020/21**

The budget form was circulated prior to the meeting. The parish council went through the figures and provisionally agreed the budget for 2020/21. The budget will be finalised and agreed at the January meeting. Debbie will update the budget form and circulate.

#### **19/93 Finance**



Mrs D Hilliard (wages)	£725.00
Mrs D Hilliard (expenses)	£20.75
PKF Littlejohn (Audit)	£240.00
Saxon Fire (annual inspection)	£114.36
CD James (lawnmower)	£114.00
Paul Clark Printing (newsletter)	£52.00
Witham Oil and Paint (for Dyers End phone box)	£94.81
Cash float for Bonfire night	£700.00
Playdale (repair to play equipment)	£626.10
Paul Clark Printing (newsletter)	£52.00
Wave (Anglia Water)	£37.15
Mrs D Hilliard (wages)	£725.00
M&N Pyman (2 <sup>nd</sup> verge cut)	£723.60
Eon (electricity)	£29.54

Accounts to be paid

Paul Gill (gutters on pavilion)	£120.00
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Monies Received

2 <sup>nd</sup> half precept	£4,111.00
Bank Interest	£2.67
Pavilion Hire	£61.80
Bonfire Night takings	£3,242.88

Estimated balances at 14 November 2019

Balance of Current Account	£14,871.99
Balance of Business Reserve Account	<u>£ 4,079.70</u>
Total	£18,951.69
Balance of Bonfire Fund	<u>£9,503.55</u>
Balance of General Fund	£9,448.14

**19/94 Date, time and place of meetings for 2020.**

Meetings for the year 2020 were agreed as:-

Thursday 23 January 2020

Thursday 12 March

Thursday 21 May 2020

Thursday 23 July 2020

Thursday 17 September 2020

Thursday 19 November 2020

There being no further business to discuss the meeting ended at approximately 8.30pm

Signed:  .....

Dated:  .....